



BESHA COMMUNITY ORGANIZATION
BESHA HEALTH TRAINING INSTITUTE

"For quality Health Training"

P. o. Box 5025, TANGA, TANZANIA.

Mob: +255784527574, 255719150371, 0784473274

Website: www.bhti.ac.tz

Email: besha.bhti@gmail.com

Our Ref. No.

Date:

Selected applicant,

Full Name

P. O. Box

District

Region

Dear Student,

**Re: JOINING INSTRUCTION FOR ACADEMIC YEAR 2023/2024
(SEPTEMBER INTAKE)**

BESHA Health Training Institute (BHTI) established in 2012, is fully registered by the National Council for Technical and Vocational Education and Training (NACTVET). Training programs that are currently offered are **Pharmaceutical Sciences, Medical Laboratory Sciences and Clinical Medicine.**

I am pleased to inform you that, you have been selected to study at BESHA Health Training Institute for the academic year 2023/2024 in the program of May I therefore take this opportunity to congratulate you for this golden opportunity for your professional career.

You are advised to read the following information and instructions very carefully for your orientation.

I. LOCATION OF BESHA HEALTH TRAINING INSTITUTE (BHTI)

BHTI is located in Tanga City, about 3km south of the City Centre and the main Hiace-Bus Stand. It is in Mabawa ward and easily accessible by taxis and town-buses (Hiace or Matatu) going to Donge, Mikanjuni/Magaoni or to Tanga Beach Resort.

II. REPORTING DATE AND REGISTRATION

- You are required to report at BHTI on **3rd October, 2023**
- For the Registration, you should bring the following documents with you:
 - a) Copy of Certificate of Secondary Education Examination (CSEE)/Results slip
 - b) Copy of Birth Certificate
 - c) One (1) passport size (taken recently).

III. INSTITUTE COSTS

A. School fees payment

- School fees for the academic year 2023/2024 is Tshs. **1,700,000/=** per annum, as itemized below:

ITEM	Tshs.
Registration fee	100,000/=
Tuition Fee	1,575,000/=
Student Identification Card	10,000/=
NACTVET fee – quality assurance	15,000/=
TOTAL	1,700,000/=

SUMMARY OF ANNUAL CASH FEES PAYMENTS

- This is payable in two semesters as follows either:

Semester	Payment installments (Tshs.)	
One	3 rd October 2023	700,000/=
	1 st December 2023	300,000/=
	Sub-total	1,000,000/=
Two	31 st March 2023	400,000/=
	1 st June 2023	300,000/=
	Sub-total	700,000/=
Grand total		1,700,000/=

OR: Payment can be done at once (for the whole year).

Mode and conditions of fees payment:

- It is required that payment be made to Account Number **41710003703**, Account Name BESHA Health Training Institute, Bank Name NMB.
- While paying your fees at the Bank, you **MUST** quote the **STUDENT NAME** on the Banking slip.
- Submit the Bank Pay-in-Slips on the spot to Bursar.
- Direct cash payments to the institute will not be accepted
- Sponsors are advised to settle down payments at scheduled intervals.
- **WHEN THE SCHOOL FEES PAID, IS NOT REFUNDABLE**

B. OTHER CONTRIBUTIONS AND REQUIREMENTS

Section	Items	Amount (Tshs.)	Payment/Submission deadline
I	Semester II Examination fee	Tshs. 150,000/=	30 th April 2024
II	Pharmacy Practice Fieldwork (for Pharmaceutical Science Students)	Tshs. 150,000/=	1 st December 2023
III	Tanzania Pharmaceutical Handbook (for Pharmaceutical Science Students)	Tshs. 60000/=	31 st March 2024
IV	Clinical/Practical rotation for Medical Laboratory sciences and Clinical medicine	Tshs. 150,000/=	1 st December 2023
V	BHTI Students Organization fee	Tshs. 30,000/=	3 rd October 2023
VI	Three (3) Rims of papers	3 rd October 2023	
VII	Three (3) boxes of 50 pairs each of disposable (clean) gloves		3 rd October 2023

- The payment of section II to V should be paid through Account Number, **0150521001700** Account Name **BESHA HEALTH TRAINING INSTITUTE**, Bank Name **CRDB**.
- Payment of section I and NHIF Annual Insurance Cover for those who are not insured Tshs. 50,400/=
- Section I should be paid through Account Number **020103007739** Account Name **BESHA HEALTH TRAINING INSTITUTE**, Bank Name **NBC**.

C. Accommodation and meals

- Hostel facilities and meals are available upon request.
- Hostel payment is 700,000 Tshs per year and should be made to Account Number **0150521001700**, Account Name **BESHA Health Training Institute**, Bank Name **CRDB**.
- Book early because of limited space.

IV, ADDITIONAL INFORMATION

A. Medical Examination

- All students will undergo a mandatory Medical Examination that will be organized by the Institute at **BESHA HOSPITAL** during the orientation and registration period to determine their health fitness.
- Medical examination will be done at **BESHA hospital** for Tshs 30,000/=. The payment of medical examination should be done on **CRDB BANK** through account number **0150521001700** Account Name **BESHA HEALTH TRAINING INSTITUTE**.

B. Accommodation

- The Institute provides an empty bed and you should bring your own beddings and a mattress (Size 2.5 x 6 Ft) which you may purchase locally from the town.
- Hostellers are advised to bring one bucket for bathing and one basin for cloth washing.
- **Cookers, music system, TV set, refrigerators and other electric equipment's are strictly prohibited.**

C. Uniform guidelines

- Uniform is the student's responsibility and all students admitted to this Institute will be expected to wear full uniform.
- The uniform is according to the Ministry of Health training guidelines recommendations as follows: -

MALES:

- Two pairs of khaki trousers. Students are not allowed to tailor light trousers.
- Two white shirts with short sleeves.
- Black shoes
- White sweater
- Two white clinical coats (should be long with long sleeves)

FEMALES:

- Two pairs of heavy white gown with short sleeves. Dresses should be not less than two (2) inches below the knees.
- Two white clinical coats (should be long with long sleeves)
- White sweater

D. CLINICAL EQUIPMENTS

Clinical Medicine student should bring the following requirements necessary for their clinical applications:

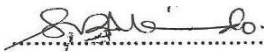
- a) Stethoscope
- b) Blood pressure machine/Sphygmomanometer
- c) Personal theatre uniforms (light gown/shirt & trouser)
- d) Thermometer (mercury)
- e) Clinical (penlight) torch
- f) Patella hammer
- g) Tape measure
- h) Wrist watch/stop watch

NOTE:

1. The payment for the end of semester one supplementary, will cost Tshs 50,000/= per module.
2. The payment for the end of semester two supplementary, will cost Tshs 150,000/= per module.
3. The payment for repeating module(s), will cost Tshs 1,000,000/=
4. We congratulate you for securing a chance at BHTI and look forward to receiving you in the Institute.

For more information, contact: mobile phone No. +255 784 527574 or +255 784 473274.

Yours sincerely,



Dr. S. L. B. MHANDO
MANAGING DIRECTOR